

***Richland Lutheran Church
Summary of Facility Needs***

Prepared for:

Richland Lutheran Church

November 12, 2014

Prepared by:



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Project No. 14-7448

SUMMARY OF FACILITY NEEDS

Introduction

Richland Lutheran Church (RLC) has engaged Meier Architecture • Engineering (Meier) to assist in developing conceptual plans for remodel and/or new construction to their facilities as part of a Facilities Strategic Plan. The overall goal of this strategic plan, as set forth by the Long Range Planning Team (LRPT) report, is to assess the facility strengths and weaknesses within the context of vision and mission. As part of this assessment, the LRPT assembled some facility goals and objectives, which have been combined with more recent congregational input into a list of facility improvement desires. Congregational input has been obtained over the past few months through the following methods:

- Two (2) brainstorming sessions facilitated by Meier, and open to all members.
- Idea sheets within the weekly bulletins and submitted to the building committee.
- Word of mouth communication to building committee members.

Congregational and LRPT input was consolidated into an 18 page spreadsheet (see Appendix B). Common and duplicate ideas listed within the spreadsheet were removed resulting in a six (6) page Facility Needs document (Appendix A). The following summation consolidates Appendix A ideas into broader, more encompassing concepts. A few of the concepts have *italicized notations* which address code, zoning, or pragmatic design or cost issues that are related to the concept.

1. More welcoming. This includes items such as:
 - a) Appropriate, adequate & safe parking – *the City will require approximately 100 parking stalls for a 400 seat sanctuary. The current parking lot has 87 paved parking spaces. Congregants expressed interest in exceeding city requirements, and to make certain the path from car to building is safe, parking is well lit, etc.*
 - b) There were many comments related to having a warm, light, open narthex, covered entry and drop off zone, more easily identifiable entry, and extend the open, welcoming entry into church grounds; to “be a visible and living extension of the church ministry”.
2. Safe and convenient nursery:
 - a) Closer to Narthex, larger, and more secure.
3. Prayer rooms.
4. Improved worship technology.
5. Children’s Chapel.
6. Unified music area:
 - a) Choir rehearsal space (to accommodate 30 to 40 people).
7. Increased Good News Media Ministry space.
8. Enlarged sacristy.
9. Increased number of meeting and classrooms:
 - a) A range of room sizes, and room configurations better suited for meetings and classes. *Note there will be structural and fire exiting challenges with reconfiguring the widths of the classrooms in the two-story classroom building. The hallway walls appear to be load bearing, and a hallway is needed to provide at least two (2) safe exit paths from the second floor without going through another room. The hallways*

will likely need to stay as presently situated if this building remains as part of the remodel.

10. Multi-purpose room (adequate capacity and function):
 - a) There were many suggestions for a new multi-purpose/ministry/retreat center as well as comments about improving and enlarging the existing fellowship hall. These comments are intended to be captured under this line item.
11. Fully functional industrial (in regard to capacity and durability, not complexity) kitchen: *Note, commercial kitchens are very expensive, and require fire sprinklers. For this reason, many churches are moving away from commercial kitchens to more "warming" kitchens.*
12. Restrooms capacity (including showers): *An extensive remodel and new construction will require enough restroom facilities and fixtures to meet the current building codes. In addition, new restrooms will need to be fully handicap accessible. Showers, though not required by code, if installed will also need to be handicap accessible, which is not difficult to achieve and the additional space requirements are not extensive.*
13. Prayer rooms.
14. Use of technology and resources for Biblical studies.
15. Consolidation of Church offices to facilitate service to those entering the Church (be more welcoming):
 - a) Centralized workspace for duplication, graphics, and assembly.
 - b) Improved collaboration among staff.
16. Food pantry:
 - a) Various pantry comments on this ministry included things like consolidated storage, improved access for staff and those served, etc.
17. Central information location to highlight ministries.
18. Dedicated ministry storage.
19. Adequate shop space:
 - a) An improved or updated shop could also house tools used by Helping Hands ministry.
20. Safety and security: *Most of the following examples will need to be brought up to current building and energy code requirements whether an extensive remodel is undertaken or a new building is constructed:*
 - a) Fire systems: *Any sizable remodel, or new building will require a fire sprinkler system, which will need to be extended into the sanctuary.*
 - b) Access [electronic locks].
 - c) Lighting.
 - d) Disability access – *This includes an elevator, among many other less costly improvements.*
 - e) Health (including non-hypoallergenic materials and environment).
 - f) Cashier security.
21. Features to facilitate facility care and maintenance.

APPENDIX A
FACILITY NEEDS - CATEGORIZED BY BUILDING AREA

SANCTUARY / CHAPEL

1. Improve traffic flow and safety:
 - a) Improve and make more obvious routes available for emergency evacuation.
 - b) Reconfigure seating for safer and easier exiting.
 - c) Remove tripping hazard at choir area.
2. Dramatically improve quality of sound/acoustics throughout the sanctuary:
 - a) Install sound baffles or boards.
3. Provide seating for attendees with handicaps.
4. Enhance overall lighting to facilitate high quality broadcast and optimal worship environment:
 - a) Improved lighting at chancel area.
5. Maintain appearance of sanctuary:
 - a) Increase flexibility of the sanctuary (more multi-functional), while preserving reverence for the space as a house of medication, prayer, and worship.
 - b) Unchanged sanctuary – it is beautiful “as is”.
 - c) Use padded seats in sanctuary.
6. Reconfigure chancel (pulpit) area:
 - a) Adapt the chancel area into an elevated stage for special events and programs.
 - b) Install ramp to lectern.
7. Add capability for projection systems that do not deter or negatively impact the aesthetics of the sanctuary:
 - a) Sanctuary screens behind white half-wall rather than attached to ceiling; slide screens up only when needed.
8. Increase availability of chapel and sanctuary by addressing sound and access issues:
 - a) Make the Chapel more accessible for personal prayer and meditation.
 - b) Sound proof doorway (glass if possible) between chapel and sanctuary.
9. Assess and adapt lighting, electrical, audio visual, and sound needs of the Chapel.
10. Relocate staff offices from behind the chancel area and repurpose this area:
 - a) Consider using staff area for unified music area.
 - b) Consider using staff area for wedding preparation room(s).
 - c) Consider providing storage for light sensitive storage for paraments/10.5’ banners/wedding supplies, and communion prep.
 - d) Enlarge GNMM room.
 - e) Enlarge communion (sacristy) setup space.
11. Unblock organ pipes.
12. Improved security into chapel and sanctuary rooms.

NARTHEX

1. Create a more inviting, open feel entry and eliminate the closed-in feeling:
 - a) Increase size to accommodate 200 people comfortably.
 - b) Increase ceiling height.
 - c) Dramatically increase natural light (glass doors, skylights, clearstory windows, etc.).
 - d) Wider doors.

- e) Improved lighting.
- f) Provide a coffee bar and/or or space dedicated space for hospitality, refreshments, etc.
- 2. Integrate covered, safe drop-off into Narthex:
 - a) Covered area can serve as outdoor reception area.
- 3. Improve access to other areas of the church from the Narthex:
 - a) Mall like setting.
 - b) Improved and more open access to sanctuary and fellowship hall.
 - c) Entrance function should allow visitors to easily find their way around the building.
- 4. Incorporate additional multi-person restrooms near Narthex.
- 5. Incorporate an information center and secretary/receptionist office in or off of Narthex.
 - a) The information center should use both print and electronic communication tools.
 - b) Reception staff needs to be visible from main entry.
 - c) Better use of welcome desk.
 - d) Place for receptionist/greeter.
- 6. Bookstore off of Narthex.

SITE

- 1. Reconfigure the parking lot to increase parking:
 - a) Achieve on-site parking for at least 130 cars.
 - b) Include spaces for 1st time visitors and people needing special consideration.
 - c) Include more spaces than required by law for people with handicapped permits.
 - d) Consider moving accessory buildings to maximize parking.
 - e) Work with the City to improve exiting on Kimball and overflow parking area(s).
- 2. Reconfigure the parking lot and entry for smoother, safer vehicle and pedestrian traffic flow:
 - a) Reduce slope of parking lot.
 - b) Reduce speed in parking lot, without speed bumps, if possible.
 - c) Improved ADA transitions from parking into building; reduce curbing and add ramps.
 - d) Provide covered drive-thru/drop-off and pick-up area near entry.
 - e) Establish obvious bus loading and unloading zone.
- 3. Incorporate a safe gathering area for emergency evacuation purposes.
- 4. Increase lighting levels for optimal safety, and security.
- 5. Design the parking lot to compliment the building and grounds; to be a visible & living extension of the church ministry:
 - a) Community garden and shade with outdoor chairs.
 - b) Provide a multi-purpose parking area that would include power, water, and possibly outdoor bathrooms for outdoor activities and community service projects.
 - c) Provide a prayer garden.
- 6. Provide a more easily identifiable and inviting main entry:
 - a) First impression of our structure should be welcoming as over the years our church has become uninviting.
- 7. Shaded and fenced playground area:
 - a) Consider using 1513 Kimble yard as playground area.
- 8. New digital reader boards.
- 9. Repair (if needed) and reuse the bell tower.

10. Special lighting to highlight building at night.

FELLOWSHIP/KITCHEN

1. Increase size of the fellowship hall to comfortably accommodate at least 250 - 300 seated people for a meal.
2. Create the ability to partition fellowship hall into smaller, soundproof meeting rooms sized for 12-20 person groups (for Bible study & misc. purposes).
3. Provide a second small gathering room in addition to the fireside room.
4. Improve the fellowship hall AV capabilities with ceiling-mounted projection, wall-mounted video, and an improved sound system. Tie into sanctuary system.
5. Increase storage for tables and chairs. Integrate storage with new, non-folding chairs and consider new tables.
6. Improve access to the fellowship hall from all areas of the church:
 - a) Wider entrances.
 - b) More inviting from street (glass).
7. Improve the fellowship hall lighting to support the multi-use requirements; include the ability to darken room when needed for presentations. This also includes operable blinds over the clearstory windows.
8. Provide a temporary stage for use at special events.
9. Improve fellowship hall acoustics.
10. Relocate mailboxes and coat racks as these are congestion areas.
11. Access to more bathroom/shower facilities.
12. Provide greater separation between kitchen and fellowship hall.
13. Modern, commercial kitchen:
 - a) Increase the size and functionality to allow for preparation, serving, and cleanup of events up to 300 with commercial quality and standards.
 - b) Expand useful storage space (possibly including a walk-in cooler), resulting in safer use of the kitchen and without need for supplemental bins or step stools.
 - c) Improve sanitation by installing a small dishwasher for smaller events, a new main dishwasher, and a three-basin sink. Separate the commercial dishwasher from food preparation and serving area.
 - d) Provide better kitchen access from parking lot.
14. Evaluate the usefulness of King's Courtyard in relationship to church vision and mission:
 - a) Configure the courtyard to meet more pressing needs.
 - b) Relocate the courtyard to a more accessible and obvious place for prayer & medication.
 - c) Ability to open the fellowship up into the courtyard.
 - d) Consider making the courtyard a four (4) season area.

CLASSROOMS/NURSERY/YOUTH/OFFICES

1. Reconfigure the education wings to include, in addition to classrooms, more meeting areas for at least three (3) groups of 10 or more simultaneously:
 - a) Consider building a new facility for the educational and youth activities.
2. Add more exterior windows into 2nd story classrooms.
3. Provide an elevator for handicapped accessibility at all levels.

4. Create a coat room.
5. Improve the main hallways to provide greater access to the educational facilities.
6. Improve the electrical system with more receptacles throughout the education wings.
7. Provide better support for projection and AV systems in the main meeting areas.
8. Improve classroom configurations and utilizations:
 - a) Rooms are too long and narrow.
 - b) Redesign the space to allow for a theater-style teaching area.
 - c) Second story classrooms are underutilized.
 - d) Consider using youth room for adult Bible studies, as well as youth activities.
9. Include windows in doors or walls of classrooms and meeting rooms.
10. Improve the library capabilities via internet and technology options by providing a computer room for the congregation's use.
11. Provide for centralized workspace for duplication and assembly of printed material.
12. Increase the size and security of the nursery, and move it closer to the Narthex where families are more likely to see and use it.
13. Provide larger, single food pantry with dispensing counter and outdoor access. Relocate pantry closer to offices where staff can more easily respond to requests.
14. Consolidate offices in one (1) central location that is obvious to visitors, practical for ministry, effective for cohesive working together, and efficient for accomplishing tasks and separate from the Sunday school area:
 - a) Provide for a conference room to accommodate 12-16 people.
 - b) Include a hospitality/break room with small kitchenette.
 - c) Offices should be more inviting to guests.
 - d) Consider keeping offices in existing building and building new for classrooms and youth.
 - e) Consider moving staff to unutilized 2nd story classrooms.
 - f) Consider moving staff to B-house.

GENERAL

1. Find someplace for a unified music area – *see Sanctuary/Chapel comments.*
2. Eliminate flat roofs.
3. Improved HVAC for entire building:
 - a) Use air-infiltration system.
 - b) Consider solar power.
 - c) Consider lowering ceiling in sanctuary to improve energy.
4. Build an adequate shop with HVAC, woodworking, welding booth, metals fabrication, grounds maintenance machinery, painting, small engine repair area, tool storage, OSHA compliant storage of hazardous and toxic materials, restroom with shower, eye wash station, first aid station, etc.
5. Provide shower and laundry area(s):
 - a) Consider adding shower facilities on 2nd floor so the adjacent rooms can be used as dorms if needed.

- b) More shower facilities to house members or support events such as Walk with Christ.
- 6. Increase general storage:
 - a) Provide for centralized, adequate storage for common office supplies.
 - b) Provide separate storage for partnering ministries.
 - c) Consolidate sewing storage.
 - d) More efficient storage & supply rooms.
 - e) Clean/neat, year-round storage for garage/antique sale fundraisers.
 - f) Consider part or all of B-house for storage.
 - g) Consider “basket” storage for north wall of Fellowship hall.
- 7. Doors & entrances:
 - a) Improve accessibility at all entrances.
 - b) Enhance and improve the welcome factor at all entrances.
 - c) Expand the concept of main entrances into the building to include main entrances to the church grounds.
 - d) Use key card access rather than keys, and provide automatic locking system.
 - e) 3’ minimum wide doors with lever devices.
 - f) Replace exterior doors in poor condition.
- 8. Provide Wireless internet access.
- 9. Any remodel needs to plan for expandability and flexibility:
 - a) Effectively reconfigure all vacated and underutilized spaces.
 - b) Expand the 2nd story area.
 - c) Repurpose poorly utilized 2nd floor; perhaps as meeting rooms for 25-100 people, offices, smaller group rooms, dorms, etc.
 - d) Provide capacity to accommodate two (2) concurrent functions of 70 people each.
- 10. Consider and address the needs of public accessibility, staff availability, and building security in the context of a large facility with few full-time staff.
- 11. Make navigating the environment intuitive for people.
- 12. Urban Retreat/Activity Center (neighborhood friendly):
 - a) Build a Multi-Purpose/Retreat Center with reconfigurable seating for 200 worshipers, 300 for banquet seating, stage, storage, advanced technology and AV capabilities, quality acoustics, commercial kitchen, laundry, multiple small group rooms, landscaped covered outdoor entertainment area with cooking capabilities, etc.
 - b) Center needs to support ministries such as: Walk with Christ, Boy/Girl Scouts, neighborhood kids, adult retreats (Gedde Lectures, Renovare, seminars), food distributions, game rooms, sports courts, VBS and youth programs
 - c) New space should engage the congregation's and community's youth.
 - d) New facility could have gym for athletic activities and include restrooms with showers.
 - e) Potential for a day-care or latch-key program, as well as retreats, seminars and community outreach programs.
 - f) Consider using B-house for “mini” retreat center in lieu of large new facility.
 - g) Consider a basement gym for indoor sports in lieu of large new facility.
- 13. Better janitorial room(s):
 - a) Consider consolidating janitorial rooms.

14. Facility to be matched to programs for both young and old.
15. Use easy to clean, low allergic material finishes.
16. Construct an entirely separate building of 2-3 stories, rather than remodel of old facility.
This will provide more money for programs/services which will increase membership and allow us to address older facility at a future date.
17. Congregation should be revived with larger active core membership as suggested by Fr. Buba a year ago, otherwise funds won't be there--starting at wrong end.
18. First impression needs to demonstrate we are a congregation active in Christ.
19. "Function" ideas should come first, giving the architect flexibility to build a structure that suits our functions. "Structure" ideas should be compressed into specific "function" statements tied to our vision.

APPENDIX B
CONSOLIDATED IDEA SPREADSHEET

Comment	Source	Name	Date	Geographic Area, General	Desired, Required	ROM Value
SANCTUARY / CHAPEL						
Improve & make more obvious routes available for emergency evacuation	Letter	LRPT wish list	2013	Sanctuary/Chapel	Required	
Improve traffic flow	Letter	LRPT wish list	2013	Sanctuary/Chapel	Desired	
Dramatically improve quality of sound throughout the sanctuary	Letter	LRPT wish list	2013	Sanctuary/Chapel	Desired	
Provide seating for attendees with handicaps	Letter	LRPT wish list	2013	Sanctuary/Chapel	Required	
Enhance overall lighting to facilitate high quality broadcast & optimal worship environment	Letter	LRPT wish list	2013	Sanctuary/Chapel	Desired	
Improve energy efficiency & thermal comfort of the space	Letter	LRPT wish list	2013	Sanctuary/Chapel	Desired	
Increase flexibility of the sanctuary, preserving reverence for the space as a house of medication, prayer, & worship	Letter	LRPT wish list	2013	Sanctuary/Chapel	Desired	
Make recommendations for adapting the chancel area into an elevated stage for special events & programs	Letter	LRPT wish list	2013	Sanctuary/Chapel	Desired	
Add capability for projection systems that do not deter or negatively impact the aesthetics of the sanctuary	Letter	LRPT wish list	2013	Sanctuary/Chapel	Desired	
Increase availability of the chapel & sanctuary by addressing the sound and access issues	Letter	LRPT wish list	2013	Sanctuary/Chapel	Desired	
Make the Chapel more accessible to members for personal prayer and meditation	Letter		2013	Sanctuary/Chapel	Desired	
Assess & adapt lighting, electrical, audio visual, & sound needs of the chapel	Letter		2013	Sanctuary/Chapel	Desired	
Relocate staff offices from behind the chancel area	Workshop 1		8/24/2014	Sanctuary/Chapel	Desired	
Install projection system with screens	Workshop 1		8/24/2014	Sanctuary/Chapel	Desired	
Unblock organ pipes	Workshop 1		8/24/2014	Sanctuary/Chapel	Desired	

Improved acoustics	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Consider using staff area for unified music area	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Reconfigure sanctuary for better traffic flow	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Sound proof doorway between chapel & sanctuary	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Make sanctuary space more multi-functional	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Improve safety (remove tripping hazard) at choir area	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Improved lighting at the chancel area	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Provide wedding preparation room(s)	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Enlarge GNMM room	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Find someplace for a unified music area	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Reconfigure seating for safer & easier exiting	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Improved HVAC	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Maintain appearance of sanctuary	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Reconfigure pulpit	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Enlarge the communion setup space	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Improved security into the chapel & sanctuary rooms	Workshop 1	8/24/2014	Sanctuary/Chapel	Desired
Relocate offices behind chancel & repurpose this area	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Maintain appearance of sanctuary	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Unblock organ pipes	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Sound proof glass doorway between chapel & sanctuary	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Improve energy efficiency	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Enlarge Sacristy (communion setup area)	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Install sound baffles or boards	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Install ramp access to lectern	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Improved acoustics	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired
Improve HVAC	Workshop 2	9/16/2014	Sanctuary/Chapel	Desired

Lower sanctuary ceiling (for energy purposes)	Workshop 2		9/16/2014	Sanctuary/Chapel	Desired
Padded seats in sanctuary	Idea Sheet	Anonymous	8/10/2014	Sanctuary/Chapel	Desired
Offices behind altar converted to light-sensitive storage for paraments/10.5-foot banners/wedding supplies and communion prep	Letter	Lucille Knutson	8/17/2014	Sanctuary/Chapel	Desired
Unchanged sanctuary - it is beautiful "as is"	Idea Sheet	Nancy Ballard	9/26/2014	Sanctuary/Chapel	Desired
Sanctuary screens behind white half-wall rather than attached to ceiling; slide screens up only when needed	Idea Sheet	Norene Erlandson	9/26/2014	Sanctuary/Chapel	Desired
NARTHEX					
Increase the size to accommodate 200 people comfortably	Letter	LRPT wish list	2013	Narthex	Desired
Dramatically increase the amount of natural light	Letter	LRPT wish list	2013	Narthex	Required
Eliminate the closed-in feel created by the low ceilings	Letter	LRPT wish list	2013	Narthex	Desired
Make the narthex a more inviting area with a dedicated space for hospitality, refreshments, etc.	Letter	LRPT wish list	2013	Narthex	Desired
Integrate a covered, outdoor reception area into the narthex	Letter	LRPT wish list	2013	Narthex	Desired
Improve accessibility to other areas of the church from the narthex	Letter	LRPT wish list	2013	Narthex	Desired
Incorporate an information sharing center & secretary/receptionist office. The information center should use both print & electronic communication tools.	Letter	LRPT wish list	2013	Narthex	Desired
Incorporate additional multi-person restrooms near the narthex	Letter	LRPT wish list	2013	Narthex	Required

Substantially increase the size & security of the nursery, & move it closer to the narthex where families are more likely to see & use it	Letter	LRPT wish list	2013	Narthex	Desired
Improved access to all parts of building (mall like)	Workshop 1		8/24/2014	Narthex	Desired
Larger	Workshop 1		8/24/2014	Narthex	Desired
Reception staff visible from main entry	Workshop 1		8/24/2014	Narthex	Desired
More easily identifiable main entry & parking areas	Workshop 1		8/24/2014	Narthex	Desired
Brighter - more natural light covered & safe entry drop-off	Workshop 1		8/24/2014	Narthex	Desired
Obvious front door	Workshop 1		8/24/2014	Narthex	Desired
More restrooms & better access	Workshop 1		8/24/2014	Narthex	Required
Coffee bar	Workshop 1		8/24/2014	Narthex	Desired
Bookstore	Workshop 1		8/24/2014	Narthex	Desired
Better use of welcome desk	Workshop 1		8/24/2014	Narthex	Desired
Better (more obvious) entrance	Workshop 2		9/16/2014	Narthex	Desired
More inviting	Workshop 2		9/16/2014	Narthex	Desired
More restrooms & better access	Workshop 2		9/16/2014	Narthex	Required
Larger	Workshop 2		9/16/2014	Narthex	Desired
Brighter - more natural light	Workshop 2		9/16/2014	Narthex	Desired
Taller, more glass	Workshop 2		9/16/2014	Narthex	Desired
no flat roof (this applies to the entire complex)	Workshop 2		9/16/2014	Narthex	Desired
Improve HVAC	Workshop 2		9/16/2014	Narthex	Desired
"Open feel" entry to "show the way in" to visitors	Idea Sheet	Jennifer Haler	8/10/2014	Narthex	Desired
Place for receptionist/greeter	Idea Sheet	Anonymous	8/10/2014	Narthex	Desired
"Open" Narthex for access to Sanctuary/Fellowship Hall	Idea Sheet	Dave Brandes	8/24/2014	Narthex	Desired

<p>Entrance function should be to allow visitors to easily find their way around our structure</p> <p>Support for wider doors--member noticed how much more inviting the church looked with "coffin" doors open</p> <p>Better lighting in Narthex</p>	<p>Idea Sheet</p> <p>Told Member</p> <p>Idea Sheet</p>	<p>Loren Schmid</p> <p>Loren Schmid</p> <p>Nancy Ballard</p>	<p>8/24/2014</p> <p>9/24/2014</p> <p>9/26/2014</p>	<p>Narthex</p> <p>Narthex</p> <p>Narthex</p>	<p>Desired</p> <p>Desired</p> <p>Desired</p>
<p>SITE</p>					
<p>Reconfigure the parking lot to achieve onsite parking for at least 130 cars. Include spaces for 1st time visitors, people needing special consideration, more spaces than required by law for people with handicapped permits, & drive-through, drop-off & pick-up option for those parking further away</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Site</p>	<p>Required</p>
<p>Design a multi-purpose parking area that would include power, water, & possibly outdoor bathrooms for outdoor activities & community service projects</p> <p>Incorporate a safe gathering area for emergency evacuation purposes</p>	<p>Letter</p> <p>Letter</p> <p>Letter</p>	<p>LRPT wish list</p> <p>LRPT wish list</p> <p>LRPT wish list</p>	<p>2013</p> <p>2013</p> <p>2013</p>	<p>Site</p> <p>Site</p> <p>Site</p>	<p>Desired</p> <p>Desired</p> <p>Desired</p>
<p>Increase the lighting levels of the parking lot & provide for optimal property & personal safety</p> <p>Reconfigure the parking lot to allow for smooth traffic flow & minimum risk to property & people as they navigate to & from the church; in particular, address the slope of the parking lot & establish an obvious bus loading & unloading location</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Site</p>	<p>Required</p> <p>Required</p>

Create a feel in the parking area that the space is more than a place to park cars; it is a visible & living part of ministry as evidenced by how the design compliments the building & grounds	Letter	LRPT wish list	2013	Site	Desired
More identifiable front entry	Workshop 1		8/24/2014	Site	Desired
Improve vehicular traffic flow within parking lot	Workshop 1		8/24/2014	Site	Desired
Shaded & fenced pre-school play area	Workshop 1		8/24/2014	Site	Desired
Improved ADA transitions from parking into building	Workshop 1		8/24/2014	Site	Required
New reader boards (digital)	Workshop 1		8/24/2014	Site	Desired
Improved site lighting for improved security	Workshop 1		8/24/2014	Site	Desired
Safe, covered drop-off at entry	Workshop 1		8/24/2014	Site	Desired
Determine available parking with no accessory buildings	Workshop 1		8/24/2014	Site	Desired
Consider moving houses owned by the church	Workshop 1		8/24/2014	Site	Desired
Provide a prayer garden	Workshop 1		8/24/2014	Site	Desired
Meet city parking requirements	Workshop 1		8/24/2014	Site	Required
Work with city to improve exiting on Kimball, & overflow parking area(s)	Workshop 1		8/24/2014	Site	Desired
Provide designated visitor parking spaces	Workshop 1		8/24/2014	Site	Desired
Repair (if needed) & reuse bell tower	Workshop 1		8/24/2014	Site	Desired
Add windows into 2nd story classrooms	Workshop 1		8/24/2014	Site	Desired
Special lighting to highlight building at night	Workshop 1		8/24/2014	Site	Desired
Reduce slope in parking lot to improve safety walking to the church	Workshop 1		8/24/2014	Site	Desired
More identifiable front entry	Workshop 2		9/16/2014	Site	Desired
Build an adequate shop	Workshop 2		9/16/2014	Site	Desired
Improved flow, quality, & quantity of parking	Workshop 2		9/16/2014	Site	Required
More ADA & visitor parking spaces	Workshop 2		9/16/2014	Site	Required

Shaded & fenced playground area	Workshop 2		9/16/2014	Site	Desired
Install automatic locking system for building security	Workshop 2		9/16/2014	Site	Desired
Reduce curbing & add ramps	Workshop 2		9/16/2014	Site	Required
Reduce speed in parking lot without speed bumps	Workshop 2		9/16/2014	Site	Desired
B-house as retreat center	Idea Sheet	Anonymous	8/10/2014	Site	Desired
Community garden & shade with outdoor chairs	Idea Sheet	Anonymous	8/10/2014	Site	Desired
Houses demolished for parking	Idea Sheet	Jann Leitz	8/17/2014	Site	Desired
First impression of our structure should be, "Come on in and see the rest of the place" (like Safeway's remodel)--over the years our church has become uninviting					
Support for fenced playground area--1513 Kimble yard to replace the 1517 Kimble playground area lost to parking	Idea Sheet	Loren Schmid	8/24/2014	Site	Desired
	Idea Sheet	Loren Schmid	9/24/2014	Site	Desired
FELLOWSHIP / KITCHEN					
Increase size of the fellowship area to comfortably accommodate at least 300 seated people for a meal	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired
Create soundproof & accessible smaller paces within the large space for maximum potential use	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired
Increase storage for tables & chairs; integrate storage with new, non-folding chairs	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired
Improve the AV capabilities with ceiling-mounted projection, wall-mounted video, & an improved sound system	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired
Reduce the ambient noise factor significantly in the room	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired

Improve access to the room from all areas of the church & the outside	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired	
Improve the lighting to support the multi-use requirements	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired	
Recommend a solution for a temporary stage for use at special events	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired	
Increase the size & functionality of the kitchen to allow for preparation, serving, & cleanup of events up to 300 with commercial quality & standards	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired	
Improve sanitation by installing a small dishwasher for smaller events, & a three-basin sink option as required by the health department. Separate the commercial dishwasher from food preparation & serving area	Letter	LRPT wish list	2013	Fellowship/Kitchen	Required	
Dramatically expand useful storage space (possibly including a walk-in cooler), resulting in safer use of the kitchen & without need for supplemental bins or step stools	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired	
Evaluate the usefulness of King's Courtyard in relationship to vision & mission	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired	
Configure King's Courtyard to meet more pressing needs	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired	
Relocate the King's Courtyard to a more accessible & obvious place for prayer & meditation	Letter	LRPT wish list	2013	Fellowship/Kitchen	Desired	

<p>Build new Multi-Purpose Building/Retreat Center that has reconfigurable seating for 200 worshipers, 300 for banquet seating, stage, adequate storage, advanced technology & AV capabilities, high quality acoustics, commercial kitchen, laundry, multiple small group rooms, landscaped covered outdoor entertainment area with cooking capabilities, etc.</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Modern commercial kitchen</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Multi-purpose space for athletic (gym) & similar activities</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Larger fellowship room</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Urban retreat/activity center (neighborhood friendly)</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Improve acoustics</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>A second small gathering room</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Better kitchen access from parking lot</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Ability to open up into the courtyard (more glass door access)</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Tie fellowship projection system into new sanctuary system</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Greater separation between kitchen & fellowship room</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Relocate mailboxes & coat racks, these are congestion areas</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Wider entrances into & out of the fellowship hall</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>New chairs & tables</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Stage (portable)</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Ability to darken room when needed for presentations</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Better table & chair storage</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>
<p>Improve dishwasher abilities</p>	<p>Workshop 1</p>		<p>8/24/2014</p>	<p>Fellowship/Kitchen</p>	<p>Desired</p>

Modern commercial kitchen	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Make courtyard a four season area	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Larger fellowship room	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Shower & laundry area(s)	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Better storage	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Wider entrances into & out of the fellowship hall	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
More inviting from street (glass)	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Seat up to 250	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Ability to divide into more small rooms	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Consolidated sewing storage	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Improve acoustics	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Easy to clean materials	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
Maintain mailbox system someplace	Workshop 2		9/16/2014	Fellowship/Kitchen	Desired
More bathroom/shower facilities	Idea Sheet	Warner Blyckert	8/10/2014	Fellowship/Kitchen	Required
More Bible study/small group classrooms for 12-20 people	Idea Sheet	Dave Brandes	8/24/2014	Fellowship/Kitchen	Desired
Urban retreat/activities center supporting Walk with Christ, Boy/Girl Scouts, neighborhood kids, adult retreats (Gedde Lectures, Renovare, seminars), food distributions, game rooms, sports courts, VBS and youth programs	Idea Sheet	Dave Brandes	8/24/2014	Fellowship/Kitchen	Desired
New space should have focus--engage the congregation's youth or engage the Tri-Cities, for example	Idea Sheet	Loren Schmid	8/24/2014	Fellowship/Kitchen	Desired
Athletic facility for church league sports/fellowship ministry	Idea Sheet	Steve Tilton	8/24/2014	Fellowship/Kitchen	Desired
Upgraded kitchen	Idea Sheet	Nancy Ballard	9/26/2014	Fellowship/Kitchen	Desired
CLASSROOMS / NURSERY / YOUTH					

<p>Education wing to include dedicated spaces for library reference room, friendship room, offices, children's chapel, music room, work room, meeting rooms, food pantry, quilting storage, gloria Dei Multi-Purpose room, nursery, archive storage, general storage, janitorial closets, etc.</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Reconfigure the space in the education wings to include, in addition to classrooms, more meeting areas for at least three groups of ten or more simultaneously</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Redesign the space to allow for a theater-style teaching area</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Provide for handicapped accessibility at all levels</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Required</p>
<p>Create a coat room</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Improve the main hallways to provide greater access to the educational facilities</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Improve the electrical system with more receptacles throughout the education wings</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Provide better support for projection & AV systems in the main meeting areas</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Improve the library capabilities via internet & technology options</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Substantially increase the size & security of the nursery, & move it closer to the narthex where families are more likely to see & use it</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Relocate the Food Pantry closer to the offices where staff can more easily respond to requests</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>

<p>Gymnasium/Youth Gathering Place to support athletic and game activities; potential for a day-care or latch-key program; support retreat/seminar requirements & community outreach programs. New center should include recreational space, showers in restrooms, craft room, food storage & preparation area, dining area</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Consolidate offices in one central location that is obvious to visitors, practical for ministry, effective for cohesive working together, & efficient for accomplishing tasks</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Provide for a conference room to accommodate 12-16 people</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Provide for centralized workspace for duplication & assembly of printed material</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Provide for centralized, adequate storage for common office supplies</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Include an area that allows staff to provide hospitality to visitors & storage of personal snacks - small refrigerator, sink, microwave, counter space, etc.</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Effectively reconfigure all vacated space</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Consider & address the needs of public accessibility, staff availability, & building security in the context of a large facility with few full-time staff</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>Sunday School/Nursery/Youth</p>	<p>Desired</p>
<p>Enhance & improve the welcome factor at all entrances</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>General</p>	<p>Desired</p>
<p>Make navigating the environment intuitive for people</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>General</p>	<p>Desired</p>
<p>Improve accessibility at all entrances</p>	<p>Letter</p>	<p>LRPT wish list</p>	<p>2013</p>	<p>General</p>	<p>Required</p>

Expand the concept of main entrances into the building to include main entrances to the church grounds	Letter	LRPT wish list	2013	General		Desired
Construct a separate, heated & air conditioned maintenance space	Letter	LRPT wish list	2013	General		Desired
Ensure adequate & dedicated space is available for woodworking; welding booth, metals fabrication, grounds maintenance machinery, painting, small engine repair area, tool storage, OSHA compliant storage of hazardous & toxic materials, restroom with shower, eye wash station, first aid station, etc.	Letter	LRPT wish list	2013	General		Desired
Separate staff offices from Sunday School area	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Improve classroom configurations (too long & narrow)	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Provide elevator to all occupied floors	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Required
Use key card access rather than keys	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Provide larger, single food pantry with outdoor access	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Relocate nursery towards the narthex	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Multi-purpose/activity rooms	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Separate storage closets for partnering ministries	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Add to the second story area	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Wireless internet access	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Provide 3' wide doors with lever devices	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Required
Expandability/flexibility	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Increased storage	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Add prayer room(s)	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired
Repair or replace exterior doors which are in poor condition	Workshop 1		8/24/2014	Sunday School/Nursery/Youth		Desired

Consolidate library resources, combine with computer room	Workshop 1			8/24/2014	Sunday School/Nursery/Youth	Desired
Coffee house/gathering area	Workshop 1			8/24/2014	Sunday School/Nursery/Youth	Desired
Better utilization of existing building space	Workshop 1			8/24/2014	Sunday School/Nursery/Youth	Desired
Provide a computer room for congregation's use	Workshop 1			8/24/2014	Sunday School/Nursery/Youth	Desired
More efficient supply rooms	Workshop 1			8/24/2014	Sunday School/Nursery/Youth	Desired
Staff consolidation	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Good choir & music rooms	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Locate a reception near main entry (in current library?)	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Bigger food pantry	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Maintain fireside room	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
More storage	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
New building for Sunday school, nursery & youth	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Add prayer room	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Improve flow & direction throughout	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Better janitorial room	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
More small group rooms	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Incorporate solar power	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Improve technology	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Keep staff in original building	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Relocate nursery towards the narthex/lobby	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Consolidate janitorial rooms	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
More visibility into nursery	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Add to the second story area	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Glass in all office, Sunday School, & meeting room doors	Workshop 2			9/16/2014	Sunday School/Nursery/Youth	Desired
Elevators to upper floors for people and equipment	Idea Sheet	Jennifer Haler		8/10/2014	Sunday School/Nursery/Youth	Required
Elevator to access 2nd floor	Idea Sheet	Larry Haler		8/10/2014	Sunday School/Nursery/Youth	Required

Sunday school rooms with inviting windows	Idea Sheet	Larry Haler	8/10/2014	Sunday School/Nursery/Youth	Desired
More bathrooms/showers upstairs so it doubles as dorm	Idea Sheet	Anonymous	8/10/2014	Sunday School/Nursery/Youth	Desired
Basement gym for indoor sports	Idea Sheet	Anonymous	8/10/2014	Sunday School/Nursery/Youth	Desired
Better access to 2nd floor (elevator perhaps)	Idea Sheet	Jann Leitz	8/17/2014	Sunday School/Nursery/Youth	Required
Youth room used as Bible study room	Idea Sheet	Jann Leitz	8/17/2014	Sunday School/Nursery/Youth	Desired
GENERAL					
Lever door handles vs. knobs	Idea Sheet	Warner Blyckert	8/10/2014	General	Required
Elevators to upper levels for people/equipment	Idea Sheet	Warner Blyckert	8/10/2014	General	Required
Facility matched to programs for young/old	Idea Sheet	Warner Blyckert	8/10/2014	General	Desired
New multi-story vs. bringing remodel up to code	Idea Sheet	Warner Blyckert	8/10/2014	General	Desired
More windows vs. walls to be more "welcoming"	Idea Sheet	Jenifer Haler	8/10/2014	General	Desired
State-of-the-art air filtration system	Idea Sheet	Jenifer Haler	8/10/2014	General	Desired
Building materials sensitive to those with allergies	Idea Sheet	Jenifer Haler	8/10/2014	General	Desired
More electrical/computer accessibility	Idea Sheet	Jenifer Haler	8/10/2014	General	Desired
Most of Jenifer Haler's email ideas are the same as those she placed on her Idea Sheet. But this one is different: Construct an entirely separate building of 2-3 stories, rather than remodel or demolish/rebuild old facility and bring it up to code--providing more money for programs/services which will increase membership and allow us to address older facility at a future date	Told Member	Jenifer Haler	8/10/2014	General	Desired
"Open appearance" creating inviting atmosphere	Idea Sheet	Larry Haler	8/10/2014	General	Desired

<p>Congregation revived with larger active core membership as suggested by Fr. Buba a year ago, otherwise funds won't be there--starting at wrong end</p>	Idea Sheet	Jann Leitz	8/17/2014	General	Desired	
<p>Discussion: - Original church wasn't built with enough storage - Banner-making started with Pastor Gedde; original banners were hung in Prince of Peace (POP) - When several sets of 10.5-foot banners were made in liturgical colors, Erv Johnson made a place for them in back room of POP -- included a wooden lattice barrier so mops/brooms could not be stacked against them - Erv modeled alter parament storage after Pastor Rhode's system at Grandview Lutheran - but now that storage area is full with wedding supplies (and it is too far from alter)</p>	Letter	Lucille Knutson	8/17/2014	General	Desired	
<p>Offices more visible/accessible/inviting to guests</p>	Idea Sheet	Dave Brandes	8/24/2014	General	Desired	
<p>"Function" ideas should come first, giving the architect flexibility to build a structure that suits our functions--"structure" ideas should be compressed into specific "function" statements tied to our vision</p>	Idea Sheet	Loren Schmid	8/24/2014	General	Desired	
<p>Inner first impression needs to be one that demonstrates we are a congregation active in Christ</p>	Idea Sheet	Loren Schmid	8/24/2014	General	Desired	
<p>Food storage/dispensing counter for pantry ministry</p>	Idea Sheet	Steve Tilton	8/24/2014	General	Desired	
<p>More shower/restroom capacity to provide shelter/temporary housing for members or support events such as Walk with Christ</p>	Idea Sheet	Steve Tilton	8/24/14	General	Desired	

<p>Better music room for everyone, not just choir practice</p> <p>Priority ranking of concerns that need to be addressed:</p> <ol style="list-style-type: none"> 1. Low worship attendance 2. Inadequate parking (demolish rentals to improve) 3. Poorly used 2nd floor classrooms 4. Increased use of prime 1st floor classrooms for offices 5. Lack of meeting places for groups of 25-100 6. Lack of clean/neat, year-round storage for garage/antique sale fundraisers 7. Condition of multipurpose room & 2 large upstairs classrooms 8. Definition of space for "spiritual" use/"business" space 	<p>Idea Sheet</p>	<p>Steve Tilton</p>	<p>8/24/14</p>	<p>General</p>	<p>Desired</p>
<p>Potential improvements and/or approaches:</p> <ol style="list-style-type: none"> 1. Demolish rental houses 2. Adopt policy that improvements will not increase RLC footprint (parking will set a limit on long-term growth) 3. Move "business" staff to unused 2nd floor classrooms or original B-House; also use B-House for storage 4. Install elevator to make 2nd floor more accessible 5. Upgrade 2 larger upstairs classrooms to accommodate meetings of 25-100 people 6. Add men's and women's bathrooms/showers for out-of-town guests when meetings are held at RLC 	<p>Letter</p>	<p>Emil Leitz</p>	<p>8/24/14</p>	<p>General</p>	<p>Desired</p>

<p>Discussion:</p> <ul style="list-style-type: none"> - Improvements should keep in mind first priority -- enhance church attendance; existing structure, with minor changes/better maintenance will accommodate existing congregation and more - A well-kept, attractive building (including offices) will make a good 1st impression on current/prospective members - "Basket" storage on north wall of fellowship hall is an idea - Improvements should be done in phases to avoid disruption of ongoing worship/meetings - Full mailboxes indicate many members haven't been to church for a long time; board members/others at church could call/deliver mail, which may increase attendance - Re-locating staff upstairs would allow them to monitor building condition on a daily basis <p>More restrooms</p>			
<p>Capacity and arrangement to accommodate two concurrent functions of 70 people each, minimizing overlapped utilized space (i.e., such that one group doesn't notice the other group).</p>			
<p>Letter</p>	<p>Emil Leitz</p>	<p>8/24/14</p>	<p>General</p>
<p>Idea Sheet</p>	<p>Nancy Ballard</p>	<p>9/26/2014</p>	<p>General</p>
<p>Told Member</p>	<p>Anonymous</p>	<p>9/29/14</p>	<p>General</p>
			<p>Desired</p>
			<p>Required</p>
			<p>Desired</p>