

“COMMON CONSENT AGENDA” POLICY

I. Recognizing that certain routine issues require Council approval without necessarily requiring Council discussion, a *Common Consent Agenda* may be placed on the monthly Council agenda at the Council President’s discretion.

A. The *Common Consent Agenda* will require a single vote for passage; the individual items will not be voted on separately.

B. There will be no discussion of items on the *Common Consent Agenda*.

II. All items proposed for the *Common Consent Agenda* must be made known to Council members at least 5 days in advance.

A. The proposed items must be in writing.

B. The proposed items must be mailed or e-mailed to the Council members’ homes, or if preferred, to their places of business. Putting the information in their church mailboxes is not sufficient notice. The only exception would be if an individual Council member specifically requested being informed in this way.

C. Any Council member may delete an item from inclusion on the *Common Consent Agenda*.

1. Ordinarily, this would be done if the Council member believes that the item requires discussion before a vote is taken.

2. To delete an item from the monthly Common Consent Agenda, the Council member must contact the Council President in person or by telephone at least 2 days before the Council is scheduled to meet.

3. If an item is deleted from the Common Consent Agenda, the President may still include it as a regular item on the monthly Council agenda.